

Request for a medical record

VDR-VDZ-CL

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According to Austrian regulations, only patients (or their wardens) are authorized to claim their medical reports.

To obtain these reports (complete or partly), please send a written request to the Medical Documentation Centre of the Vienna General Hospital:

Medizinisches Dokumentationszentrum, AKH Wien
Gentzgasse 8, 1180 Vienna, Austria

or

fax: +43 1 40400 70570

or

e-mail: postakhvdzext@akhwien.at or befundanforderung@akhwien.at

If you have any questions, please call: +43 1 40400-70110, 70520, 70530, 70540, 70550 or 70560

Required informations:

- Name of patient (for children's reports include parent's name)
- patients date of birth
- Name and address of requisitioner.
- Date of hospital stay, names of departments, outpatient or inpatient
- Date of signature
- patients signed permission or signed permission of patients legal representative
- Due to data privacy act a copy of the requisitioners photo identification is required

Please keep in mind that all informations in medical records are written in German and that the Vienna General Hospital cannot provide any translations.

Our average turnaround time for processing requests is 14 working days (plus transfer time).

We generally send the documents by post. If you would like to have your documents sent by e-mail, we would like to point out that this is possible without encryption at your own risk. In this case, we ask you to indicate in your request that you agree to unencrypted transmission.